

**EASTERN DISTRICT OF TENNESSEE  
KNOXVILLE DIVISION  
CHART FOR TRACKING ATTENDANCE OF  
TRAINING PANEL ATTORNEY  
FEDERAL COURT APPEARANCES AND TRAINING**

**TRAINING PANEL ATTORNEY:** \_\_\_\_\_

| <b>COURT APPEARANCE<br/>AND DATE</b>                          | <b>DOCKET NUMBER<br/>CASE NAME<br/>ATTORNEY NAME*</b> |
|---|---|
| INITIAL APPEARANCE  |   |
| DETENTION HEARING<br>(Observation of two hearings required.)  | 1.<br>2.  |
| PRELIMINARY EXAMINATION                                       |   |
| ARRAIGNMENT   |   |
| MOTION TO SUPPRESS<br>(Observation of two hearings required.) | 1.<br>2.  |
| MOTION TO SUBSTITUTE COUNSEL                                  |   |
| TRIAL   |   |

|   |                      |
|---|----------------------|
| CHANGE OF PLEA  |                      |
| SENTENCING HEARING<br>(Observation of two hearings required.) | 1.<br><br>2.         |
| SECOND CHAIR CASE WITH FDSET<br>OR APPROVED CJA ATTORNEY      |                      |
| <b>TRAINING</b>   | <b>DATE ATTENDED</b> |
| COURTROOM TECHNOLOGY (Clerk's<br>Office)                      |                      |
| ORIENTATION SEMINAR (Federal<br>Defender Services' Office)    |                      |

I hereby certify that I have observed the hearings and have attended the trainings isted above.

\_\_\_\_\_

\_\_\_\_\_

Signature/Date

\*Please show name of attorney or federal defender who acted as counsel.

RETURN COMPLETED FORM TO

FEDERAL DEFENDER SERVICES, 800 S. Gay St., Suite 2400, Knoxville, TN 37929.

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